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**Headteacher : Mrs Victoria Baldwin BSc (Hons) NPQH**

15<sup>th</sup> September 2023

Dear Parent/Carer,

I hope this letter finds you well as we approach the end of week 2 in term 1 at Wouldham All Saints School. I have thoroughly enjoyed getting to know the staff, children, and families, and I would like to express my gratitude for the warm welcome I have received. It is a pleasure to see our outdoor learning, Forest schools, and swimming activities up and running, and we eagerly anticipate providing more of these opportunities for our children throughout the year.

While the majority of parents and families have been incredibly supportive of our school's mission to foster successful and inclusive learning experiences for all children, I wanted to quickly address an issue that has recently come to my attention regarding a few negative portrayals of the school on social media platforms. While it is impossible to please everyone, all of the time, I kindly ask that, should you have any concerns, you consider coming into the school to discuss them with us directly, allowing us the opportunity to address them appropriately.

In an effort to enhance communication between the school and parents, I would like to establish a parent forum within our community. The parent forum would involve one representative from each class coming into the school on a termly basis to meet with me and key members of staff. These meetings will be held during school hours, and each representative will need to commit approximately 2 hours per term. The parent forum serves as a partnership between parents and the school, providing a valuable platform to exchange ideas, share views, address concerns, and make suggestions for improvement. The primary aims of the parent forum are as follows:

- Collaborate to improve the quality of education provided for our children.
- Facilitate the exchange of information, knowledge, and skills.
- Foster a mutually supportive environment.
- Enhance communication between parents/carers and staff/governors.

It is important to note that the parent forum does not hold any statutory responsibilities, duties, or decision-making powers within the school. If you are interested in participating in the parent forum, please inform the school office. In the event of multiple interested parents, we will select representatives at random and consider appointing new representatives annually.

Lastly, we are currently working on finalizing our school calendar for the year and will promptly provide you with relevant information and dates. We have scheduled our meet-the-teacher parent meetings for next month, during which these meetings will be offered in person or virtually, depending on what works best for your family. Further details will be shared with you shortly.

Once again, I would like to express my gratitude and eagerness to continue working with the entire school community in a positive manner in the forthcoming weeks and months. If you have any questions or concerns, please do not hesitate to reach out to us via the school office.

Yours faithfully,

**Mrs V Baldwin**  
**Headteacher**